



Copper Canyon Fire & Medical District

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MINUTES OF REGULAR MEETING

Pursuant to notice, a REGULAR MEETING of the Copper Canyon Fire & Medical District was called to order at 9:00am on Thursday, August 20, 2020.

1. **Call to Order:** 9:00 am
2. **Roll Call of Board Members: Present via Zoom:** Linda Welsch – Chairperson; Carol Keeton –Clerk; Brandi Bateman – Board Member; Steve Darby – Board Member; Justin Largent – Board Member

Staff: Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits Specialist; Daniel Elliott – Battalion Chief; Ken Krebs – Fire Marsha; Chad DeWitt – Firefighter; Jonathan Gable – Firefighter; Shane Gage - Firefighter

3. Approval of Minutes

- A. **Regular Meeting Minutes on June 16, 2020:** Board Member Bateman made a motion to approve the Minutes from the Regular Meeting on June 16, 2020 with the stated changes. Clerk Keeton seconded. Motion passed unanimously.
- B. **Regular Meeting Minutes on July 21, 2020:** Clerk Keeton made a motion to approve the Minutes from the Regular Meeting on July 21, 2020 with the stated corrections. Board Member Darby seconded. Motion passed unanimously.
- C. **Regular Meeting Minutes on August 18 2020:** Clerk Keeton made a motion to approve the Minutes from the Regular Meeting on August 18, 2020 with the stated changes. Chairperson Welsch seconded. Motion passed unanimously.

4. Reports:

- A. **Fire Chief report was given by Fire Marshal Krebs**
 - a. Cherry Creek Fire Station Update
 - b. Real Estate Update
 - c. Rosenbauer Engine Update
 - d. Ferrara Fire Engines Update
 - e. Grant Update
 - f. Bell Trail Rescue Update
 - g. Wildfire Deployment Update
 - h. Type 6 Engine Remount Updaate

i. COVID-19 Update

B. Fire Marshal report was given by Fire Marshal Krebbs

C. Operations report was given by Battalion Chief Elliott.

D. Financial/Administrative report was given by Robyn Cook.

a. Reconciliations

b. Financials and Administrative: Ms. Cook informed the Board that the ambulance revenue in July 2020 had increased \$14,000 compared to July 2019.

Ms. Cook informed the Board that we received the IGA revenue from the Tribe and the Casino and the Wildland revenue has already been met for the year.

Board Member Bateman stated that she had concerns with the Non-resident billing income being so low. She stated that at a previous meeting it was stated that we had been receiving non-resident revenue on the account, but it still remains to be under budget.

Ms. Cook answered questions that the Board had on the monthly expenditures.

5. Discussion and possible action on the approval of the financials for July 2020 for CCFMD: Board Member Bateman made a motion to approve the financials for July 2020 for CCFMD. Clerk Keeton seconded. Motion passed unanimously.

6. Discussion, possible action or staff direction on the Tower Project on the Stardust Property:

Board Member Darby informed the Board that his contact at APS has forwarded our proposition to the wireless tower engineers and stated that they are backed up and could be a while before we hear back. He also stated that if they have not contacted him back by September 1st, they will reach out again to see what the next steps will be.

Ms. Cook informed the Board that Paul Giovanni had a meeting with Chief Keller and stated that he was still interested in the tower project, whether he rent a part of it or constructed the tower.

7. Discussion on the PulsePoint Program: Board Member Darby gave an overview of the PulsePoint Program. He stated that a lot of the community doesn't utilize the app and maybe agencies are doing a poor job of marketing the app.

Fire Marshal Krebbs stated that it is a lot like the modern day scanner, but on your phone.

Battalion Chief Elliott stated that he knows of people using the app, and it has saved lives, but the app only has addresses of public buildings. You would need to have the PulsePoint subscription for fire personnel in order to see private addresses.

The consensus of the Board was to try and market the app to the public since we have already paid the dues for the year. They requested that Chief Keller talk to the Fire Chief Association to see if they have the same consensus. There is no need to keep paying for it further if we aren't going to utilize it.

8. Discussion, possible action or staff direction on approving Health Reimbursement Plan Resolution 20 - 008 and the updated Health Reimbursement Account (HRA) Plan Documents:

Ms. Cook stated that approving the Resolution is just an annual formality and there is no cost

related.

Chairperson Welsch made a motion to approve the Health Reimbursement Plan Resolution 20-008 and the updated Health Reimbursement Account Plan documents. Board Member Bateman seconded. Motion passed unanimously.

9. **Discussion, possible action or staff direction to rescind the Reimbursement Resolution 20 - 007 for reimbursements for the Lease/Purchase for the construction of the Cherry Creek Fire Station:** Ms. Cook informed the Board that there was an oversight when the Lease/Purchase document was completed; the box was checked that stated we didn't need to do a Resolution.

Board Member Bateman made a motion to rescind the Reimbursement Resolution 20-007 for reimbursement for the Lease/Purchase for the construction of the Cherry Creek Fire Station. Clerk Keeton seconded. Motion passed unanimously.

10. **Discussion, possible action or staff direction on approving the listed equipment as surplus:**

- A. **2004 Ford Chassis:** Firetrucks Unlimited is giving us a \$750 trade in for the chassis.
- B. **1995 E-One Fire Engine:** Older engine that is being replaced.
- C. **Hurst Extrication System:** They are 30 years old and need about \$3000 worth of work.

Ms. Cook gave a brief overview of the issues that we have with each of these items and stated that there will be more on the Agenda next month.

Board Member Bateman made a motion to approve the 2004 Ford Chassis; 1995 E-One Fire Engine and the Hurst extrication System as surplus. Board Member Darby seconded. Motion passed unanimously.

11. **Discussion, possible action or staff direction on dissolving the Volunteer Pension Fund and using the suspense account funds to pay down on the PSPRS unfunded liability per ARS 9-958:** Ms. Cook informed the Board that there are no longer any participants in the plan and requested to dissolve the Volunteer Pension Fund and use the suspense account funds to pay down our PSPRS unfunded liability per ARS 9-958.

Chairperson Welsch made a motion to dissolve the Volunteer Pension Fund and use the suspense account funds to pay down on the PSPRS unfunded liability per ARS 9-958. Board Member Bateman seconded. Motion passed unanimously.

12. **Future Agenda Items:** AAB Write-offs; Tower Project; Surplus items

13. **Adjournment:** Clerk Keeton made a motion to adjourn the meeting at 10:10 am. Board Member Largent seconded. Motion passed unanimously.

Clerk

