



# Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322  
[www.ccfmd.az.gov](http://www.ccfmd.az.gov) Phone (928) 567-9401

## MINUTES OF THE REGULAR MEETING

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order at 9:02 am on Tuesday, August 17, 2021.

1. **Call to Order:** 9:02 am
2. **Roll Call of Board Members:** Linda Welsch – Chairperson; Steve Darby – Board Member; Justin Largent – Board Member in at 9:06 am; Brandi Bateman – Board Member; **Not Present:** Carol Keeton – Clerk;

**Staff Present:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits;

3. Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.

4. **Call to the Public:** none

5. **Approval of Minutes:**

**A. Regular Meeting Minutes July 21, 2021:** Board Member Bateman made a motion to approve the Minutes from the Regular Meeting on July 21, 2021 with the stated corrections. Chairperson Welsch seconded. Motion passed unanimously.

**B. Special Meeting Minutes July 26, 2021:** Board Member Bateman made a motion to approve the Minutes from the Special Meeting on July 26, 2021. Board Member Darby seconded. Motion passed with Chairperson Welsch; Board Member Bateman and Board Member Darby in favor. Board Member Largent abstained.

6. **Reports:**

**A. Fire Chief's report was given by Chief Keller.**

**B. Operations report was given by Chief Keller.**

**C. Fire Marshal's report was given by Chief Keller**

**D. Financial / Administrative report was given by Robyn Cook:**

**a. Reconciliations:** Per the warrant reconciliation, Ms. Cook informed the Board that the County charged back the \$1.3 million in warrant activations from last fiscal year.

**b. Financials:** Ms. Cook informed the Board that Property tax Revenue was higher than expected at \$24,870 and FDAT was at \$2,310 for July and Ambulance Revenue collected was \$188,421. Revenue collection for the month was at 5%. Ms. Cook also stated that we should be at 8% expended and are currently running around 35% expended, which is due to the purchases made for the Chery Creek fire station.

7. **Discussion and possible action on the approval of the financials for July 2021:** Board Member Bateman made a motion to approve the financials for July 2021. Board Member Largent seconded. Motion passed unanimously.

8. **Discussion and possible action to approve the CCFMD Operating Budget Document for FY 2021-2022:** Board Member Bateman made a motion to approve the CCFMD Operating Budget Document for FY 2021-2022. Board Member Darby seconded. Motion passed unanimously.

9. **Discussion and possible action on the Tower Project on Stardust Lane in Rimrock:** Chief Keller presented a final draft contract from Merit. He also stated that there is a clause in the contract that the start of construction would take place within 180 days and at that time he would begin paying rent.

The Board discussed changing the timeframe from 180 days to 120 days, but the consensus was to keep the 180 days.

Chairperson Welsch made a motion to approve the land lease agreement with Taurus Technology Investment Partners Inc. DBA, Data & Radio Tower Sites regarding the Stardust Tower Project. Board Member Bateman seconded. Motion passed unanimously.

10. **Future Agenda Items:** TLO; Admin Office; Sale of Property

11. **Adjournment:** Board Member Bateman made a motion to adjourn the meeting at 9:57 am. Board Member Largent seconded. Motion passed unanimously.

Clerk

A handwritten signature in cursive script, reading "Carol Keaton", written in black ink.