



Copper Canyon Fire & Medical District

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MINUTES OF THE REGULAR MEETING

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order at 9:01 am on Wednesday, July 21, 2021.

1. **Call to Order:** 9:01 am
2. **Roll Call of Board Members:** Linda Welsch – Chairperson **via phone**; Carol Keeton – Clerk; Steve Darby – Board Member; Justin Largent – Board Member; Brandi Bateman – Board Member

Staff Present: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits; Daniel Elliott – Battalion Chief; Tyler Rezzonico – Captain; Lane Moxon – Firefighter; Jake Spleiss – Firefighter; Austin Stutzman – Firefighter; Matt Hodgson – Firefighter; Adam Sender – Captain; Nic Dubs – Engineer; Shane Gage – Firefighter; Jennifer Cuevas – Firefighter; Chris Fredman – Reserve

3. Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.
4. **Call to the Public:** none
5. **Approval of Minutes:**
 - A. **Regular Meeting Minutes June 22, 2021:** Board Member Darby made a motion to approve the Minutes from the Regular Meeting on June 22, 2021. Board Member Largent seconded. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby and Board Member Largent in favor. Board Member Bateman abstained.
 - B. **Executive Session Minutes June 22, 2021:** Board Member Darby made a motion to approve the Executive Session Minutes June 22, 2021. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby and Board Member Largent in favor. Board Member Bateman abstained.
 - C. **Special Meeting Minutes June 30, 2021:** Board Member Darby made a motion to approve the Special Meeting Minutes June 30, 2021. Board Member Largent seconded. Motion passed unanimously.
6. **Reports:**
 - A. **Chief Keller gave Fire Chief's report.** Chief Keller updated the Board on the changes to the PSPRS Certificate of Participation. There were 17 plus bids which gave us the ability to go back and drive the interest rate down. Savings is now close to \$2.5 million over 15 years with an estimated 3.5% interest rate.
 - B. **Battalion Chief Elliott gave operation's report.**
 - C. **Fire Marshal's report was given by Chief Keller**
 - D. **Robyn Cook gave Financial / Administrative report:** Ms. Cook informed the Board that Cindilee Davis has tentatively tendered her retirement as of November 15, 2021.
 - a. **Reconciliations:** Per the warrant reconciliation, Ms. Cook informed the Board that the County charged back the \$1.3 million that we owe them for warrant activations throughout the year,

this was due to the County ending the fiscal year with a zero balance. She also informed the Board that while at the AFDA Conference last week she spoke with John Flynn who told her that we would get the \$800,000 in COVID funds from the State, it will just take some time.

- b. **Financials:** Ms. Cook informed the Board that Property tax Revenue was higher than expected at \$74, 330 and FDAT was at \$8,629 for June and Ambulance Revenue collected was \$155,023, which put it at \$1.6 million for the year. Revenue collection for the year was at 90%. Ms. Cook also stated that we should be at 100% expended and are currently running around 90% expended.
7. **Discussion and possible action on the approval of the financials for June 2021:** Board Member Darby made a motion to approve the financials for June 2021. Board Member Bateman seconded. Motion passed unanimously.
8. **Discussion and possible action on allowing the Chief to use the "Rule of Three" for new hires and promotions per HR Manual Policies 100.02 Recruitment & Selection and 300.10 Promotions:** Board Member Darby stated that he had asked for this to be on the agenda and had requested some input from the Union on the policies. He has gotten some input but not to the level he would like and requested this be removed from the agenda.
9. **Discussion and possible action on the Tower Project on Stardust Lane in Rimrock:** Chief Keller informed the Board that Mr. Giovanni told him he is waiting to hear back from his attorney on the changes.

No further discussion.

10. **Discussion and possible action on the construction at Station 83 (Cherry Creek):** Board Chair Welsch stated she requested this item on the agenda because she does not like the plywood clouds in the dayroom and weight room. Board Member Darby also stated he does not like them. The Board moved to the dayroom to look at the clouds.

Board Chair Welsch left the meeting at 9:49.

Chief Keller stated that the plywood is a result of trying to save approximately \$9,700 and was a mistake. He is working with LEA and FCI to come up with a solution.

The remaining Board Members also stated they do not like the clouds and want something else done.

The Board's consensus was to allow the Chief to make changes to the plywood cloud and update them at the next Board Meeting.

11. **Future Agenda Items:** Tower Project
12. **Adjournment:** Board Member Largent made a motion to adjourn the meeting at 9:59 am. Clerk Keeton seconded. Motion passed unanimously.

Clerk

