



Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322
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REGULAR BOARD MEETING
Station 81 – 494 S. Main Street, Camp Verde
Tuesday, April 18, 2022 / 2:00 pm
~ MINUTES ~

1. **Call to Order:** Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order by Chairperson Linda Welsch at 2:05 pm on Tuesday, April 19, 2022. Payroll/Benefits Assistant Kerrie Tarver recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.
2. **Roll Call of Board Members** Linda Welsch – Chairperson; Carol Keeton; Steve Darby – Members. **Not Present** – Justin Largent, Brandi Bateman.

Staff Present: Fire Chief Terry Keller; Battalion Chief Eric Strauss & Daniel Elliott; Administrative Manager Robyn Cook; Captain Charles Miller; Engineer Jake Fitzgerald; Firefighters Patrick Moran, Randy Justus, Travis Adcock; Tanner Rezzonico; Payroll/Benefits Assistant Kerrie Tarver – Recorder.

3. **Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.**

Chairperson Welsch led the pledge of allegiance followed by a moment of silence.

4. **Possible vote to go into Executive Session:**

A. **A.R.S. §38-431.03(A)(3): re: Discussion or consultation for legal advice with the District's attorney and A.R.S. §38-431.03 (A)(4): Discussion or consultation with the District's attorney in order to consider its position regarding contracts that are the subject of negotiations and instruct its attorney; re: the Stardust contract.**

Board Member Darby made a motion to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3): re: Discussion or consultation for legal advice with the District's attorney and A.R.S. §38-431.03 (A)(4): Discussion or consultation with the District's attorney in order to consider its position regarding contracts that are the subject of negotiations and instruct its attorney; re: the Stardust contract. Board Member Keeton seconded, there was no further discussion and the motion passed unanimously.

5. **Discussion and possible action from the Executive Session**

Regular session reconvened at 3:09pm.

Board Member Darby made a motion to direct legal counsel to proceed as instructed in Executive Session. Board Member Keeton seconded, there was no further discussion and the motion passed unanimously.

6. **Call to the Public** – There were no requests to speak.

7. **Approval of Minutes**

A. **Executive Session Minutes for January 18, 2022.**

Tabled

B. Regular Meeting Minutes for February 15, 2022.

Board Member Keeton made a motion to approve the Regular Meeting Minutes for February 15, 2022. Chairperson Welsch seconded. There was no further discussion and the motion passed unanimously.

C. Regular Meeting Minutes for March 15, 2022

Tabled

8. Reports:

A. Fire Chief

B. Operations

C. Fire Marshal

D. Financial/Administrative

Staff reported on their respective areas. Updates included information on the congressional directed spending, portable radios, grants, new employee, reserves, wildland, CCFMD babies and awards. There was a discussion on development in the area, water supply, structure fire response, and training on duty versus formal courses. The financials were reviewed and variances to the budget were discussed.

9. Discussion and possible action on the approval of the financials for March 2022.

Board Member Keeton made a motion to approve the financials for March 2022. Chairperson Welsch seconded, there was no further discussion and the motion passed unanimously.

10. Budget Workshop – Revenue and Expenses

The Budget Workshop began at 3:37pm. The budget provided was not balanced and the outstanding requests for quotes were noted. Those items included dental, life insurance, IT (information technology), audit, and liability insurance. It was noted that outstanding legislation may impact the worker's compensation costs but the result will be unknown until after budget approval. Other adjustments to categories were discussed as was the sales tax initiative and the potential impact. It was noted the budget is based on the increased mil rate.

There was consideration to having a budget workshop to review the budget line by line or appointing two Board Members to review it. The discussion included exploring the potential to balance bill for ambulance services, unable to cut anything from debt services, selling property, and the magnitude of uncertainties with the budget.

The Board chose to set a budget workshop to complete a line-by-line review. The meeting has been tentatively set for April 29, 2022, at 9:00 using a 3% COLA with a goal to manage a 5% COLA. The Budget Workshop closed at 4:31pm.

11. Discussion and possible action on how to proceed with the Cherry Road Vineyards – PAD & Fire District Annexation, Hwy 169 Project.

The Board previously approved the Fire Chief to provide a proposal for the Cherry Road Vineyards annexation. There was a discussion regarding reviewing the draft proposal and appointing two Board Members to work with the Fire Chief on the proposal.

Chairperson Welsch made a motion to appoint Chairperson Welsch and Board Member Keeton to meet with the Chief to discuss the proposal. Board Member Keeton seconded, there was no further discussion and the motion passed unanimously.

12. Discussion and possible action on options, opportunities, and ideas on the Administrative Offices and Copper Canyon Family Dental.

There was no further dialogue with the Dentist since the last meeting.

13. Future Agenda Items

Executive Session Minutes for January 18, 2022.

Regular Meeting Minutes for March 15, 2022.

Stardust contract

Audit RFP

IT RFP

Call to Election

Budget workshop

Capital Reserve contingency Fund for Public Safety Personnel Retirement System

14. Adjournment

Board Member Keeton made a motion to adjourn the meeting at 4:45pm. Chairperson Welsch seconded. There was no further discussion and the motion passed unanimously.

Original signed by Brandi Bateman

Brandi Bateman, Clerk